

CB Exchange Server Sync Privacy Policy

Connecting Software SaaS

CB Exchange Server Sync is an application that handles the synchronization of mailbox items. It is available at <https://saas.connecting-software.com/>, the Software as a Service (SaaS) platform of Connecting Software s.r.o. & Co. K.G., henceforth referred as Connecting Software.

CB Exchange Server Sync DOES: Read, create, modify, and delete mailbox items. It also stores metadata information about items and folders for synchronization and caching purposes. It stores the Subject and Body of the deleted items for audit purposes. In addition, it stores log entries created during execution, collects errors and other debug data, and stores the identification of the target systems.

CB Exchange Server Sync DOES NOT: Store whole items, analyze any business data or access any data that is not strictly necessary for the application's functionality.

Personal Information

Connecting Software limits the personally identifiable information that is used and kept according to the following table

Action	Personal Data Collected	Reason for data collection	How long data is kept for	Basis of Processing
Request remote support	Screen recordings of the support session Email correspondence	Providing technical support	Automatically deleted after 90 days	Contract
Use the Connecting Software SaaS	Name Email address Platform usage and metrics data	Providing account management services	Until no longer needed or requested to be deleted	For customers - Contract For non-customers - Legitimate Interest

Google Calendar Data

CB Exchange Server Sync can synchronize calendars between Google Calendar and Microsoft Outlook. If you use this feature, the application will need to read, write and delete events in Google

Calendar, including any attachments on the events, which are kept as Google Drive files. Therefore, the application will need the following permission scopes:

- ./auth/calendar.calendarlist to see which calendars are on the user's calendar list
- ./auth/calendar to have read, write and delete access to Calendars
- ./auth/calendar.events to have read, write and delete access to Events
- ./auth/drive scope to have read, write and delete access to Google Drive to synchronize attachments

CB Exchange Server Sync stores the following Google Calendar data for the synchronized events

- email of the owner
- identifier of the event and the files attached to it
- metadata information, including the last modified time
- Subject and Body of the deleted items for audit purposes

Disclosure to Related Entities

We may share your data with our parent company and any subsidiaries or other companies that we control or that are under common control with us, in which case we will require them to honor this Privacy Policy.

Disclosure to Third-Party Entities

We do not sell or trade, or otherwise transfer to outside parties any personally identifiable information.

We may use trusted third-party services to track aggregate data about application navigation on our behalf.

Cookies

We use cookies to enable specific application features and to compile aggregate data about application navigation. We do not collect personally identifiable information. If you turn cookies off, some features will be disabled, and we cannot guarantee you the full functionality of our application.

Policy for children

We do not knowingly solicit information from or market to children under the age of 13. If you become aware of any data we have collected from children under age 13, please contact us using the contact information provided below.

Location of Servers

Our service runs on the highly secure infrastructure platform provided by Microsoft Azure and is physically deployed in the east U.S. datacenter. Microsoft's Privacy Statement is available [here](#).

EU-U.S. and Swiss-U.S. Privacy Shield

Connecting Software adheres to the principles of the EU-U.S. and Swiss-U.S. Privacy Shield frameworks, although Connecting Software does not rely on the EU-U.S. Privacy Shield Framework as a legal basis for transfers of personal data in light of the judgment of the Court of Justice of the

E.U. in Case C-311/18. To learn more, visit the U.S. Department of Commerce's [Privacy Shield](#) website.

Your Access to Personal Data

You may request a copy of personal information held about you. You may also request to see any personal data we hold on you, rectify it, or have it deleted. Please contact us through the Data Controller Contact Information below or fill out the form online [here](#).

Security and Encryption

For communication with the target systems, we always use the target systems' secure authentication and encryption methods. We rely on the security provided by the target systems API. Necessary communication is performed via Web service technology and secured with an SSL certificate.

The credentials to the target systems are stored in an Azure database. Additionally, passwords are encrypted according to the AES (Advanced Encryption Standard) specifications.

Fair Information Practices

In order to be in line with Fair Information Practices, should a data breach occur, we would notify the users via an in-application notification within seven business days.

Data Controller Contact Information

If you wish to exercise any of the privacy rights that apply to you, or if you have a concern about the way in which we handle any specific privacy matter, you can reach out to us

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